



**Executive Committee Meeting
Wednesday July 8th, 2009
Conference Call
MEETING MINUTES**

- Executive Board
 - Trustee - Ed Czynscon – Present
 - President – Jamie Csizmadia - Present
 - President-Elect – Adam Ragsdale - Present
 - Past-President – Dale Hall - Absent
 - Secretary – Tanya Mandel - Present
 - Treasurer – Scott Tanner - Present
 - Treasurer-Elect – Scott Douglas – Present
 - Member-at-large – Gregg Hudspeth - Present
- Chairs
 - Atlanta Section – Brandon White – Present
 - Northeast Section – Madie Fischetti - Absent
 - Savannah Section – Charles Anderson – Present
 - Middle Georgia Section – Zan Thompson – Present
 - Member Services Chair – Kathrine Clark - Present
 - UGA Chapter President – Kevan Williams – Absent

CALL TO ORDER 5:32 PM

Discussion of Minutes: **June** Minutes to be approved at August Meeting

Unfinished Business

Legal Defense Fund and Ward Edwards Grant to be separated into their own funds.

Treasurer's Report : (Scott T.)

- Scott to provide financial statements at each meeting.

Membership Services Chair Report: (Kathrine)

- Handful of New Members
- Several Lapsed Members

COMMITTEE REPORTS:

Standing Committee Chairs' Reports

Nominating Committee Chair: (Jamie for Dale) Ballots have been sent out

Tellers Committee Chair (Nathan) Absent

Important Dates:

- **August 7th, 2009** – count ballots and forward election results to President and Secretary

Other Committee Chairs' Reports

Events Committees:

- GAASLA Golf Tournament Subcommittee (Brandon) : Golf Tournament will take place at the Trophy Club of Atlanta on September 14th. Brandon is working on a registration form and information send-out.

Honors and Awards Committee (Zan): Awards certificates **will not have frames but mats in a clear sleeve**. Awards magazine has been printed. Some of the awards winners have not signed up for banquet, but all have been contacted.

Legal Defense Fund Committee: (Scott for Bobby Bullard): Creating separate account for fund.

Sponsorship Committee (Gregg): Discussion regarding sponsor tables and items that can be brought. Update on current sponsor totals.

Communications Committee

- Newsletter Subcommittee (Scott D.) : August Newsletter Deadline is July 24th.
- Website Subcommittee (Tanya): Tanya will soon be able to modify content on the 'Members' page of the website. Please send calendar content.

NEW BUSINESS

President: (Jamie)

Discussion regarding TCLF Letter and \$3,000.00 donation request. Decision was made to stay decision until future meeting.

Early Bird Registration Ends July 9th for the ASLA Annual Meeting, discussion regarding who from the executive committee is going and what is paid for each committee member.

Secretary: (Tanya)

Discussion regarding number of online responses received so far for election. Voting will close on August 7th and be reported in newsletter. Tanya to send voting reminder.

Report on latest registration numbers for the Annual Conference and Awards Banquet and discussion regarding needed information for Brandon.

At Large Member: (Gregg):

Discussion regarding problems with registration at hotel and remedy to situation.

Annual Conference and Awards Banquet:

Sponsorship: Update on sponsorship.

Annual Meeting: Signage has been prepared.

Awards Banquet: Banquet will be well attended and food and drink should be plentiful for attendees. Adam is preparing slideshow. Katherine is getting plants together for backdrop.

Registration Brochure: Jamie is updating our registration brochure for a final send out to the membership. Discussion on copies being sent for registration bags.

Budget: Brandon has updated budget and conference is likely to near breaking even due to thriftiness with the planning and sponsorships.

Promotion: Last ACAB email to be sent Monday, July 13th.

ACAB Member Logistics: Executive Committee to meet on Thursday, July 16th at the Savannah Desoto to discuss planning for the days of the conference.

Announcements and Reminders:

August Executive Committee Meeting will be on Wednesday, August 12th 2009.

Motion to Adjourn (Motion: Gregg, Second: Brandon) **Approved.**

Adjourned: 6:45