



**Executive Committee Meeting
Wednesday June 10th, 2009
Conference Call
MEETING MINUTES**

- Executive Board
 - Trustee - Ed Czynscon – Present
 - President – Jamie Csizmadia - Present
 - President-Elect – Adam Ragsdale - Present
 - Past-President – Dale Hall - Absent
 - Secretary – Tanya Mandel - Present
 - Treasurer – Scott Tanner - Present
 - Treasurer-Elect – Scott Douglas – Present
 - Member-at-large – Gregg Hudspeth - Present
- Chairs
 - Atlanta Section – Brandon White – Present
 - Northeast Section – Madie Fischetti - Absent
 - Savannah Section – Charles Anderson – Absent
 - Middle Georgia Section – Zan Thompson – Present
 - Member Services Chair – Kathrine Clark - Present
 - UGA Chapter President – Kevan Williams – Absent

CALL TO ORDER 5:30 PM

Motion to approve May Minutes (Motion: Brandon, Second: Scott D.) **Approved**

Unfinished Business

2008 Taxes: Scott has finalized tax paperwork.

Treasurer's Report : (Scott T.)

Report of Membership Dues, Previous Month's Financial Report.

Legal Defense Fund and Ward Edwards Grant need to be in separate accounts.

Membership Services Chair Report: (Kathrine)

No major changes to Chapter Membership Roster
Membership conference call coming up on June 24th.

COMMITTEE REPORTS:

Nominating Committee Chair: (Tanya for Dale) Ballots going out soon.

Tellers Committee Chair (Nathan) Absent

Important Dates:

- July 25th, 2009 – count ballots and forward election results to President and Secretary

Other Committee Chairs' Reports

Government Affairs Committee (Jamie):

Received email from Congressman John Barrow regarding his support of the Complete Streets legislation.

Events Committees:

Annual Awards Banquet Subcommittee: (Charles) is working with hotel to ensure that all details are reviewed for the evening of the banquet.

Annual Meeting Subcommittee: (Katherine) is working with Stephanie to ensure that the meeting runs smoothly.

Golf Tournament Subcommittee: (Brandon) has reserved the place, date and time at the Trophy Club of Atlanta.

Green Cuisine Subcommittee: (Jamie for Stella) due to low attendance, green cuisine has struggled this season.

Honors and Awards Committee (Zan): Working on creating awards certificates for Annual Meeting.

Sponsorship Committee (Gregg): Discussion regarding latest sponsorships and total sponsors to date.

Communications Committee

- Newsletter Subcommittee (Scott D.) : July 15th deadline for newsletter submittals.
- Website Subcommittee (Tanya): Working on creating better way to track new orders on website and getting ability to alter content on Membership page.

NEW BUSINESS

President: (Jamie)

ASLA Membership and Landscape Architecture Magazine Subscriptions are down.

Each section is getting a Landscape Architecture Magazine gift subscription.

ASLA has asked that the Chapters standardize their logos.

Executive Committee needs to find volunteers to head committees for next year.

National Meeting registration is up.

Licensure Summit is August 7-9 in Alexandria, Virginia; Bobby Bullard is our representative.

Motion to reimburse the 200.00 deductible for Bobby Bullard to attend Licensure Summit (Motion: Bradon, Second: Scott T.) **Approved**

Secretary: (Jamie for Tanya): working on getting ballot out.

Annual Conference and Awards Banquet:

Conference Goals: 150 registrants, 120 hotel reservations, Break Even Financially

Conference Sponsorship: (Gregg) So far, there are 9 tabletop sponsor, a landyard and bag sponsor, and we have recently secured a platinum sponsor.

Annual Meeting: (Katherine) working on signage, the food and beverage between sessions, music, and drink tickets.

Awards Banquet: (Charles) working on reception food and beverage, music, table settings, slide show set up.

Registration Brochure: (Jamie) will be sending out weekly from this point forward and to print on June 26, 2009

Budget: Update from Brandon – budget is adjusting as numbers get plugged in.

Tours: Jamie, Katherine, Charles and Brandon are working on tour details and confirmations.

Promotion:

Jamie is sending emails to USGBC, AIA, ASCE, GRHC, SCASLA, FLASLA, ULI, and APA.

All excom members to contact (5) non-LA peers to invite
Section Chairs to contact section members directly

Awards Banquet and Magazine: (Zan) Update from the Professional and Student Awards, the Edith Henderson Award, and the Awards Magazine.

Landyards and Bags: (Brandon) Have been ordered.

Logistics for ExCom Members: There will be a pre-meeting from 6:00-9:00 on the Thursday before ACAB.

Announcements and Reminders:

July Excom Meeting, Conference Call, 530-630pm, Wednesday, July 10th, 2009.

Motion to Adjourn (Motion: Brandon, Second: Scott D.) **Approved.**

Adjourned: 6:40