



**Executive Committee Meeting  
Saturday August 9<sup>th</sup>, 2008  
Savannah, Georgia**

**DRAFT MINUTES**

- Executive Board
  - Chapter President – Dale Hall – present
  - President-Elect – Jamie Csizmadia – present
  - Past-President – Jay Scott – absent
  - Secretary – Melinda Cochran - absent
  - Treasurer – Adam Ragsdale - absent
  - Treasurer-Elect – Scott Tanner – present
  - Trustee - Ed Czynson – absent
  - Member-at-large – Gregg Hudspeth - present
- Section Chairs
  - Atlanta – Brandon White – present
  - Northeast – Scott Douglas – present
  - Savannah – Tanya Mandel – present
  - Middle Georgia – Zan Thompson – present
  - Student – Lance Cheely - absent
- Committee Chairs/Miscellaneous
  - Membership/Activities Chair – Maria Aragao Reese – absent
  - Graduate Assistant – Sarah Fiore - absent

**CALL TO ORDER 12:00 PM**

***CURRENT BUSINESS – Regular Meeting***

Discussion/Approval of Minutes

- **Motion** to approve June Minutes (Motion Jamie, Second: Scott T.)

President's Report –Dale H

- Acknowledgement Letters were prepared for Adam R.
- Discussion regarding contract language concerns. Several municipalities are adding contract language that adds unjust liability to landscape architects. Questions and concerns were discussed. Marc Friedman (ASLA Member) offered to speak with attorney regarding language. Several suggestions were made, involving National, other consultants. Dale to report back with more information at next meeting.
- Awards certificates are ready for awards gala.

President-Elect's Report – Jamie

- Awards certificate presented to Stella Wiggins for her continued co-coordination with Green Cuisine.
- Brief discussion regarding Green Cuisine in Atlanta.

Past President's Report – Jay – no report

Secretary's Report – Mel – no report

Treasurer's Report– Adam – no report

Trustee's Report – Ed – no report

Reports Section Chairs

- Atlanta – Brandon White
  - Busy preparing for banquet this month. Plans to begin readying for the Christmas social.
- Northeast – Scott Douglas
  - Working on meet the Dean social with Stephanie Hall. Listed in 411 – August 29<sup>th</sup> – needs sponsors.

- Savannah – Tanya Mandel
  - Working on chapter survey and planning Christmas social with new likely Section Chair.
- Middle Georgia – Zan Thompson
  - Working on date for canoe trip/trash pickup on the Oconee River and lunch and learn presentation.
- Graduate Assistant – (Dale)
  - Grad Assistant will not be Sarah. Might have part time Executive Director so that we can do more in each term.

#### Committee Reports

- Awards Ceremony/Banquet (Food) – (Brandon)
  - Banquet is next weekend, will have open bar, cocktail hour and full dinner.
  - Carole Parks is catering – needs check for food by Tuesday.
  - Two police officers have been hired
  - 60-70 RSVP's so far.
  - Discussion regarding seating arrangements and table arrangements – Dale and Jamie to work on and let Brandon know how to put up signage.
- Awards Ceremony/Program (Print Materials) – (Zan)
  - Program booklet is at the printer to be picked up on Monday – lots of last minute sponsors. Program is one page – example shown – needs feedback on Dale regarding giving out the night of the banquet. Booklet contains both award recipients and current membership information.
- Communication/Newsletter(Scott D)
  - Scott has sent assignments for September newsletter. Dan Whitehead submitting and article. Needs advertising – notify Scott of interested parties.
- Elections (Scott T)
  - Ballot to go out Monday per Mel's instructions. Ballot due back by August 29<sup>th</sup>.
- Sponsorship (Dale)
  - Zan suggested that we have one fee sponsorship package that includes advertising in golf tournament, awards banquet, etc. so that funding and payment are easier. Suggestion was made that it will be easier to get sponsors if dates for events are known in advance.
- Sustainability (Jamie)
  - Statewide water management plan forming districts across state that are looking for council members. Let Jamie know if anyone is interested. GAASLA will put together reference letter. Council will be twelve people and will make decisions on water resource use in each region. Deadline is August 29<sup>th</sup>.
- Website (Tanya)
  - Recommended Updates – have been reviewed by Dale and approved. Additional suggestions: add hit counter, add payment link, could use Brandon's web builder, make sure we have back-up.
- **WRAP UP ITEMS**
  - Brandon will be setting up the next conference call through his company – will be 1800 number, will need to be reimbursed for charges. Service is capable of document upload and is web-based.
  - Jamie mentioned that National Conference is in October. Please look to see whether the 18th or 25th of October would be better for our face to face meeting in Savannah.

Next Ex. Com. meeting September 10th, 2008

**Motion** to adjourn meeting (motion: Jamie, second: Scott)