



The Georgia Chapter of ASLA, 2008 – 2009 Session
 Executive Committee Meeting
 October 25th, 2008
 7:30am – 3:30pm

AGENDA

- I. *BREAKFAST @ K.R.I.* 7:30am-8:00am
- II. CALL TO ORDER..... 8:00am
- III. ROLL CALL, INTRODUCTIONS..... 8:00am-8:20am
- IV. APPROVAL OF PREVIOUS MEETING MINUTES..... 8:20am-8:30am
- V. GAASLA ORIENTATION/OVERVIEW..... 8:30am-9:45am
 - A. The Chapter Operations Workbook (C.O.W.)
 - B. The Chapter Activities & Logistics Framework (C.A.L.F.)
- VI. *BREAK*..... 9:45am-10:00am
- VII. “CVENT” PRESENTATION..... 10:00am-11:00am
- VIII. UNFINISHED/NEW BUSINESS..... 11:00am-12:00pm
 - Executive Committee Officers’ Reports
 - A. Trustee (Ed) – 10 mins.
 - B. President (Jamie) – 15 mins.
 - 1. Chapter Presidents Council Meeting
 - a. Fellows Nominations
 - b. Public Relations
 - c. K-12 NLAM
 - d. In-district Advocacy Day
 - e. Student Chapter Outreach
 - f. Const. & Bylaws revamp
 - g. Sustainable Sites Initiative
 - 2. Meeting with USGBC – Nov. 4th, 2008
 - 3. Jury for downstate NY Annual Awards – Nov. 7th, 2008
 - 4. Pizza Party with UGA Student Chapter – Nov. 14th, 2008
 - C. President-Elect (Adam) – 35 mins.
 - 1. Proposed GAASLA Budget for 2008-2009 Session
- IX. *LUNCH*..... 12:00pm-12:30pm
- X. UNFINISHED/NEW BUSINESS CONT’D..... 12:30pm-1:45pm
 - D. Immediate Past President (Dale) – 10 mins.
 - 1. Annual Chapter Leadership Report
 - 2. UGA Endowment
 - E. Secretary (Tanya) – 5 mins.
 - 1. Draft of Meeting Minutes within 48 hours after meeting
 - 2. Response/Comments due within 5 days

3. Final Draft of Meeting Minutes within 7 days of next meeting
 4. Important Dates:
 - May 1st, 2009 – Issue “Call for Nominees”
 - July 18th, 2009 – Provide voting ballots to members
 - August 18th, 2009 – close voting and hand ballots to Tellers Committee
- F. Treasurer (Scott T.) – 10 mins.
1. Quarterly Report (Tax Form/Audit)
 2. Call for Committee Budgets
 3. New Expense Report Form
 4. Previous Month’s Profit/Loss
 5. Previous Month’s Membership Dues Total
- G. At-Large Member (Gregg) – 5 mins.
1. BMPs from Past Presidents
- H. Middle Georgia Section Chair (Zan) – 10 mins.
1. Schedule of Events for the year– proposed dates
 2. Proposed NLAM Event
- I. Savannah Coastal Section Chair (Charles) – 10 mins.
1. Schedule of Events for the year– proposed dates
 2. Proposed NLAM Event
- J. Northeast Georgia Section Chair (unfilled)
- K. Atlanta Section Chair (Brandon) – 10 mins.
1. Schedule of Events for the year– proposed dates
 2. Proposed NLAM Event
- L. Member Services Chair (Mel) – 10 mins.
1. Current/New/Lapsed Members
 2. Sections Map & Section Membership Lists
- M. UGA Student Chapter President (Kevan Williams) – 5 mins.
1. Schedule of Events for the year– proposed dates
 2. Proposed NLAM Event

XI. *BREAK*..... 1:45pm-2:00pm

XII. UNFINISHED/NEW BUSINESS CONT'D AGAIN..... 2:00pm-3:20pm

Standing Committee Chairs’ Reports – 10 mins.

- N. Nominating Committee Chair (Dale)
1. Official Charge to “Replace Yo’Self” – find two members to fill your shoes next year
- O. Tellers Committee Chair (Nathan Evans)
- P. Constitution and Bylaws Committee Chair (Tanya Mandel)
- Q. Audit Committee Chair (Scott Douglas)

Other Committee Chairs’ Reports

- R. Government Affairs Committee Chair (Jamie) – 5 mins.
1. In-district Advocacy Day – February 18th, 2009
 2. Identify Member Participants and notify ASLA by Dec. 11th, 2008
- S. Events Committee
1. GAASLA Annual Awards Banquet Subcommittee (Charles) – 5 mins.
 - a. Proposed Date – July 18th, 2009
 - b. Proposed Locations?
 - c. Budget?
 2. GAASLA Annual Meeting Subcommittee (Jamie & Adam) – 5 mins.
 - a. Proposed Dates – July 16th-18th, 2009
 - b. Proposed Locations?
 - c. Budget?
 3. GAASLA Golf Tournament Subcommittee (Brandon) – 5 mins.
 - a. Proposed Date?
 - b. Proposed Locations?
 - c. Budget?

- 4. Green Cuisine Subcommittee Chair (Stella Wiggins) – 5 mins.
 - a. Proposed Dates?
 - b. Proposed Location?
 - c. Budget?
- T. Public Relations Committee Chair (Adam) – 5 mins.
 - 1. Media Release regarding the GAASLA Annual Award winners
- U. Honors and Awards Committee Chair (Zan) – 5 mins.
 - 1. Add “Sustainability” Category to the Awards
 - 2. Include 30x42 poster in submittal
 - 3. Finalized project submittal form due for ExComm review – Jan. 15th, 2009
 - 4. Advertise GAASLA Annual Awards – Feb. 1st, 2009
- V. Legal Defense Fund Committee (Bobby Bullard) – 5 mins.
- W. Sponsorship Committee (Gregg) – 10 mins.
 - 1. Sponsorship Brochure
 - 2. Budget?
- X. Communications Committee
 - 1. Newsletter Subcommittee (Scott D.) – 10 mins.
 - a. Newsletter due dates
 - b. Quarterly Newsletter schedule
 - c. ExComm member responsibilities
 - 2. Website Subcommittee (Tanya)
- Y. Fellows Nomination Committee (Ed) – 10 mins.
 - 1. List of Potential Georgia Chapter Fellows Nominees
 - 2. Fellows Nominations due to GAASLA ExComm for review – Nov. 26th, 2008
 - 3. Fellows Nominations due to ASLA national - March 27th, 2009

- XIII. ANNOUNCEMENTS/REMINDERS..... 3:20pm-3:30pm
 - A. It’s about Customer Service yall!
 - B. GAASLA Recruitment Challenge – winner gets free GAASLA Annual Meeting registration!
 - C. Replace Yo’self! – find two members to fill your shoes next year
 - D. Next ExComm Meeting – 3:00pm-7:00pm, Friday, November 14th, 2008 in Athens, GA
- XIV. ADJOURN..... 3:30pm